



**Play Centers, Inc. / Play and Learn**  
"Your First Choice for Quality Child Care and Education"



## **Play Centers, Inc. Emergency Closing Policy - Play Centers at Our Lady of Hope/St. Luke's School**

### **Inclement Weather**

- When Baltimore County Public Schools (BCPS) are closed for inclement weather, Play Centers, Inc. at Our Lady of Hope/St. Luke's School will also be closed.
- When there is a delay in the opening of schools due to inclement weather, the Play Centers, Inc. at Our Lady of Hope/St. Luke's School will remain closed on that morning.
- When there is an unscheduled early school dismissal due to inclement weather, and the announcement by BCPS occurs before 1:00 p.m., Play Centers, Inc. will be closed on that day.
- When there is an unscheduled early school dismissal due to inclement weather, and the announcement by BCPS occurs at or after 1:00 p.m., Play Centers, Inc. will remain open until no later than 4:00 p.m., to allow families the opportunity to make arrangements for their children to be picked up from the center early.

### **Other Emergencies Requiring Alteration to Operating Hours**

In the event of a utility outage or other emergency that impacts the operation of the center, Play Centers, Inc. will evaluate the situation with regard to safety, licensing requirements, etc., to determine the status of operations. These types of emergencies may necessitate an immediate decision that would result in the program having a delayed opening, an early closing, or the closing of the Center for the full day.

### **Notifications**

- Play Centers, Inc. sends email notifications and cell phone text message alerts to individuals who have signed up for these separate notifications. For email notifications, visit the [www.playcenters.org](http://www.playcenters.org) website Home Page, click on "Receive Email Alerts", and complete the enrollment process. For information on how to sign up for the text alert process, please see the Center Director.

### **Reminders**

- Be sure to establish your child's emergency after school child care plan in advance.
- Be sure to communicate this plan to your child's school teacher and the school administration to ensure that they are kept current regarding the emergency alternate after school plan for your child in the event that our program cannot operate after school. Updates to this plan should be communicated to the school as they occur. In addition, don't forget to share the emergency plan with your child to help facilitate comfort and confidence during the emergency dismissal process.
- Refunds/credits will not be issued for these days.

***I have read and understand the Emergency Closing Policy for Play Centers, Inc. program in Our Lady of Hope/St. Luke's School.***

Parent's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Child's Name \_\_\_\_\_

Child's Name \_\_\_\_\_

Child's Name \_\_\_\_\_