



**Play Centers, Inc. / Play and Learn**  
 "Your First Choice for Quality Child Care and Education"  
 in Anne Arundel County, Baltimore City,  
 and Baltimore County



**Play Centers, Inc. Emergency Closing Policy –  
 Play Centers, Inc. at Our Lady of Hope/St. Luke School**

**Inclement Weather**

- When Baltimore County Public Schools (BCPS) are closed, Play Centers at Our Lady of Hope/St. Luke will also be closed.
- When there is an unscheduled early dismissal due to inclement weather, and the announcement by BCPS occurs before 1:00 p.m., Play Centers will be closed on that day.
- When there is an unscheduled early dismissal due to inclement weather, and the announcement by BCPS occurs at or after 1:00 p.m., Play Centers will remain open until no later than 4:00 p.m., to allow families the opportunity to make arrangements for their children to be picked up from the center early,

**Other Emergencies Requiring Alteration to Operating Hours**

In the event of a utility outage or other emergency that impacts the operation of the center, Play Centers, Inc. will evaluate the situation with regard to safety, licensing requirements, etc., to determine the status of operations. These types of emergencies may necessitate either an immediate early closing or the closing of the center for the full day, often without warning.

**Notifications**

Alerts regarding emergencies are first made available on our website, [www.playcenters.org](http://www.playcenters.org). These alerts are placed at the top of the Home Page. In addition, Play Centers, Inc. sends email notifications and cell phone text message alerts to individuals who have opted to receive these communications. Please see your Center Director for information on these options or to update your contact information.

**Reminders**

- Parents/Guardians are reminded to establish alternative child care arrangements in advance.
- Parents/Guardians are reminded to communicate their emergency after school child care plan to the school administration and to their child's teacher, to ensure that the proper alternate care plan is followed properly in the event Play Centers cannot operate after school. Updates to this plan should be communicated as needed.
- In the event of an early closing, pick-up by the designated time is required. Please note that late pick-up fees may be imposed, beginning at the early closing time.
- Refunds/credits will not be issued for these days.

***I have read and understand the Emergency Closing Policy for Play Centers, Inc. at Our Lady of Hope/St. Luke School.***

Parent's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Child's Name \_\_\_\_\_ Child's Name \_\_\_\_\_

Child's Name \_\_\_\_\_ Child's Name \_\_\_\_\_