



Play Centers, Inc. / Play and Learn
 "Your First Choice for Quality Child Care and Education"
 in Anne Arundel County, Baltimore City,
 and Baltimore County



Play Centers, Inc. Employment Application

Date: _____ - _____ - _____ How did you hear about this opportunity? _____

Have you ever been employed with Play Centers, Inc.? Yes: _____ No: _____

If yes, Month and Year: _____ / _____ Play Centers/Play and Learn at: _____

Personnel Information:

First Name: _____ Last Name: _____

Street Address: (including house number) _____

City: _____ State: _____ Zip Code: _____

Contact Phone Number: _____ - _____ - _____ Social Security Number: _____ - _____ - _____

E-Mail Address (if, applicable): _____

Which of the following are you? (Check all that apply)

At least 16 Yrs of Age: _____ At least 18 Yrs of Age: _____ At least 21 Yrs of Age: _____

Are you legally eligible to work in the United States? Yes: _____ No: _____

Employment Information:

Have you been certified in First-Aid? Yes: _____ No: _____ If yes, Exp. Month/Year: _____ / _____

Have you been certified in CPR? Yes: _____ No: _____ If yes, Exp. Month/Year: _____ / _____

*Copies of First - Aid/CPR Certification will asked to be provided, if hired.

Position you are interested in applying for, if availability is open (check all that apply):

Pre-School Aide: Yes: _____

Pre-School Infant/Toddler Teacher: Yes: _____

Pre-School Teacher: Yes: _____

School-Age Aide: 7:00 – 9:00 A.M. Yes: _____

School-Age Aide: 3:00 – 6:00 P.M. Yes: _____

School-Age Teacher: 7:00 – 9:00 A.M. Yes: _____

School-Age Teacher: 3:00 – 6:00 P.M. Yes: _____

*School-Age Director (Elem/Mid): Yes: _____

*Immediate access to an operational vehicle is a requirement of this position.

Please write the total number of hours preferred to work each week: _____ per week

Hourly Pay Rate desired: \$ _____ . _____

If no regular positions are available, are you willing to be a substitute? Yes: _____ No: _____

| Type of school | Name of school | School Location | Years completed | Year Graduated | Did you receive a diploma or degree? |
|----------------|----------------|-----------------|-----------------|----------------|--------------------------------------|
| High School | | | | | |
| College | | | | | |

If you attend college, what are you majoring in or what is your completed degree major in? _____

Do you have a 90 hour School - Age Certification? Yes: _____ No: _____

Do you have a 90 hour Pre - School Certification? Yes: _____ No: _____

Please answer the following questions:

1. If you are hired as a Play Centers, Inc. employee are you available to attend occasional A.M./P.M. staffing meetings/educational trainings outside of your work schedule? Yes: _____ No: _____

2. What are your personal goals in seeking employment in the child care field?

3. What do you think is the most important part about teaching children? _____

4. What talents do you have to offer to the children of Play Centers, Inc.? _____

5. When working with other employees, what do you think is your most valuable asset? _____

Previous Work Experience: (begin with your most recent employer)

| Company Name | Phone Number | Start and Finish Dates | Job Title | Supervisor's Name | Pay Rate | Reason for Leaving |
|--------------|--------------|--------------------------|-----------|-------------------|------------|--------------------|
| | | From: _____ To: _____ | | | \$ __ . __ | |
| | | From: _____ To: _____ | | | \$ __ . __ | |
| | | From: _____ To: _____ | | | \$ __ . __ | |

I grant permission to Play Centers, Inc. to contact any of the above previous employers. Yes: _____ No: _____

| Personal Reference's Name | Number of Years Known | Contact Number | E-mail Address If, applicable |
|---------------------------|-----------------------|----------------|-------------------------------|
| | | | |
| | | | |
| | | | |

Have you ever been charged with or adjudicated for a crime involving a child, cruelty to animals, domestic violence, or a weapons or firearms violation; a sex offense; a violent crime classified as a felony; abduction or kidnapping; child or adult abuse; child confinement; manufacturing or selling illegal drugs, or possession with intent to do so; perjury; pornography; or reckless endangerment? Yes: _____ No: _____

I understand that Play Centers, Inc. follows an "employment at will" policy, in that I or Play Centers, Inc. may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of Play Centers, Inc. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand that all phases of employment with Play Centers, Inc. are based strictly upon the qualifications of the individual as related to the work requirements of the position. The policy is applied without regard to race, sex, color, religion, national origin, citizenship, ancestry, age, handicap, veteran status, or marital status, or any other protected category, as this company is an EQUAL OPPORTUNITY EMPLOYER.

I understand this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

I understand that Play Centers, Inc. will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I understand that the Employee Polygraph Protection Act generally prohibits most private employers from using lie detector tests either for pre-employment screening or during the course of employment.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Your **PRINTED** Name: _____

Your Signature: _____

Date: _____ - _____ - _____

Play Centers, Inc. retains the right to disregard this Application if it has not been completed in its entirety.